FILING FEES (Effective 1/1/2013)(Section 33-109)(LB 14):

The filing fees for the Register of Deeds’ offices in the State of Nebraska are as follows:

1st Page of Document = $10.00
2nd Page and Subsequent of Document = $6.00

UCC Financing Statements (Original, Amendment, Continuation):

1st Page of Document = $10.00
2nd Page & Subsequent pages = $.50

• The above fees pertain to ALL documents filed in the Register of Deeds’ office with the exception of the following which are NO FEE:
  Federal & State Tax Lien Termination
  UCC Termination
  Relinquishment

DOCUMENTARY STAMP TAXES (Effective 7/1/2005)(LB 40):

Documentary Stamp Tax = $2.25 per thousand

• In August 2011 the NE Dept. of Revenue Property Division has provided a new version of Form 521. You may access the new Form 521 at http://pat.ne.gov/ under “Forms.”
• Item 25 has been added to the new Form 521, which the filer must complete. A list of exemptions is available from the Register of Deeds or at www.revenue.ne.gov/PADF under “Featured Information.” Click on “Documentary Stamp Tax” then click on “Documentary Stamp Tax Exemptions Chart.”
• Register of Deeds WILL NOT accept a deed for recording unless items 1 through 25 are properly completed and a Real Estate Transfer Statement, Form 521 is signed. Please follow the “Instructions” on back of Form 521 for specific instructions per item number.

SPACE REQUIREMENTS (Effective 8/27/11)(Section 23-1503.01)(LB 254):

• 3” x 8 ½” on top of page 1
• Shall contain a Blank Space at the top of the First Page which is at least 3 inches
• “No attachment” or affirmation shall be used in any way to cover any information or printed material on the instrument. (ex. Nothing may be taped or attached to an instrument)
• Every Instrument presented for recording shall have on the first page BELOW the 3 inch margin a return address and the Title of Document.

Margin Requirements:
• 1” on both vertical sides and 1” on the bottom. This applies throughout the document.

Instrument Requirements:
• At least 8 ½” x 11” and no larger than 8 ½” x 14”
• Shall be printed, typewritten or computer generated in BLACK ink
• Must be WHITE paper, of not less than 20lb weight
• Must be legible
• All signatures on an instrument shall be in black or dark blue ink
• Names of each party shall be typed, printed or stamped beneath the original signature
• Stamps shall not cover or interfere with any part of the instrument
• Font size shall be at least 8 point

Exceptions to the rule:
• Instruments signed before the effective date of the bill (August 27, 2011)
• Instruments executed outside of the United States
• Certified copies from governmental agencies (ex. death certificates)
• Instruments signed by an incapacitated or deceased person at the time of recording
• Instruments formatted to meet court requirements
• State & Federal Tax Liens
• UCC Instruments
• Plats, Surveys, etc.

PHOTOCOPIES AND FAXES

Photocopies of documents are $.25 per page or $.50 per page if Clerk’s office makes them
Faxed, Emailed or Mailed out copies of documents are $1.00 per page
Certified Copies of documents are $1.50 per page